

Our Mission: To Serve

DigiCOPY was founded in July of 2000 by President & CEO, Craig Shuler. Our company is based on the principal of valued relationships within and outside of the workplace. Our continued growth and success can be attributed to the people and communities we have become a part of.

Our Philosophy



Customers

We strive to build long-term relationships with each of our customers. Together we will provide the highest quality document solutions, employing digital technology and the dedicated, solution oriented attitudes of our coworkers.



Co-Workers

Each of our co-workers is a valuable member of the DigiCopy family. We appreciate their opinions, and recognize their hard work. We value independent thinking and teamwork; and foster a flexible environment where creativity is rewarded.



Community

We acknowledge the invaluable relationships we form with our communities, customers, co-workers, and suppliers. We will play a vital role within each community we serve, providing career opportunities and services unique to our company.

For more information, visit [dcopy.net/business-solutions.php](http://dcopy.net/business-solutions.php)

**Eau Claire, WI**  
1033 W. Clairemont Ave.  
eauclaire@dcopy.net  
P: 715-552-3444  
F: 715-552-2768  
*Open 7 Days a Week*

**Green Bay, WI**  
211 E. Walnut St.  
greenbay@dcopy.net  
P: 920-857-2208  
F: 920-544-5679  
*Open 7 Days a Week*

**La Crosse, WI**  
4332 Mormon Coulee Rd.  
lacrosse@dcopy.net  
P: 608-782-4355  
F: 608-788-4363  
*Open 7 Days a Week*

**Milwaukee, WI**  
1681 N. Van Buren Ave.  
milwaukee@dcopy.net  
P: 414-283-2679  
F: 414-272-2414  
*Open 7 Days a Week*

**Milwaukee, WI**  
(3rd Ward) 222 E. Erie St.  
milwaukee\_erie@dcopy.net  
P: 414-291-4050  
F: 414-291-4088  
*Open 7 Days a Week*

**Milwaukee, WI**  
(US Bank Galleria)  
777 E. Wisconsin Ave.  
milwaukee\_usbank@dcopy.net  
P: 414-765-2379  
F: 414-765-2389  
*Open Monday-Friday*

**Stevens Point, WI**  
428 Division St.  
stevenspoint@dcopy.net  
P: 715-295-9606  
F: 715-295-9609  
*Open 7 Days a Week*

**Wausau, WI**  
1800 Stewart Ave.  
wausau@dcopy.net  
P: 715-849-2679  
F: 715-849-8987  
*Open 7 Days a Week*



[www.dcopy.net](http://www.dcopy.net)



Order prints online at [estore.dcopy.net](http://estore.dcopy.net)



## Billing Information

Primary DigiCOPY Location: \_\_\_\_\_

Company Name: \_\_\_\_\_

\_\_\_\_\_

DBA or  AKA (if applicable): \_\_\_\_\_

Street Address: \_\_\_\_\_

\_\_\_\_\_ Suite: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Billing Address (if different): \_\_\_\_\_

\_\_\_\_\_ Suite: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (     ) \_\_\_\_\_ Ext: \_\_\_\_\_

Fax: (     ) \_\_\_\_\_

A/P Contact: \_\_\_\_\_

Phone: (     ) \_\_\_\_\_

Purchase Order Required? Yes / No

If Yes, please list specific requirements:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Credit Information

Bank Name: \_\_\_\_\_

Contact: \_\_\_\_\_

Phone: (     ) \_\_\_\_\_ Ext: \_\_\_\_\_

Account #: \_\_\_\_\_

In Business Since: \_\_\_\_\_ / \_\_\_\_\_

Company Type (check all that apply):

Sole Partner     Franchise     Non-Profit

Corporation     Partnership     Government

## Financial Information

**Federal ID#/ SSN (required):**

\_\_\_\_\_

Tax Exempt? Yes / No

If Yes, Reason:

Resale     Non-Profit     Government

**Resale / Exemption Number:**

\_\_\_\_\_

**State:** \_\_\_\_\_

**(Please attach a copy of the S211 Certificate.  
Account will not be opened until the proper  
signed documentation is received)**

\_\_\_\_\_

Signature (required)

\_\_\_\_\_

Date

\_\_\_\_\_

Print Name & Title (required)

## DigiCOPY Use Only

\_\_\_\_\_  
(Co-Worker Name)

\_\_\_\_\_  
(Location)

\_\_\_\_\_  
(Company Name)

\_\_\_\_\_  
(Account Number)

Thank you for choosing

***DigiCOPY***<sup>®</sup>

**Please return the completed form  
to one of our locations listed on  
the reverse side of this brochure.**

We look forward to working with you!

Accounts not paid within 30 days of invoice  
date are subject to an 18% monthly finance  
charge with a minimum fee of \$5.00 per month.

Terms of credit and fees assessed are  
subject to change with a 30 day notice.