

16 pg Letter Size Booklet (11" x 8.5")

Document Size with Bleed = 11.25" x 8.75"



← **Safe Guide** = Any text or graphics that do not bleed off the edge of your document should be at least 1/8" (.125) away from the Trim Line.



← **Trim Edge** = Final size of your printed piece after cutting. Any backgrounds, text or graphics that bleed off the edge of your document should extend to the Bleed.



← **Bleed** = The extra extension of your backgrounds and graphics beyond the Trim Edge allows for accurate cutting.

For an 16 page Booklet

PAGE 16
(BACK COVER)

Fold

For an 16 page Booklet

PAGE 1
(FRONT COVER)

Please delete template guides
before submitting to print.

For an 16 page Booklet
PAGE 2
(INSIDE FRONT COVER)

Fold

For an 16 page Booklet
PAGE 15
(INSIDE BACK COVER)

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For an 16 page Booklet
PAGE 14

Fold

For an 16 page Booklet
PAGE 3

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For an 16 page Booklet
PAGE 4

Fold

For an 16 page Booklet
PAGE 13

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For an 16 page Booklet
PAGE 12

Fold

For an 16 page Booklet
PAGE 5

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PAGE 6

Fold

For an 16 page Booklet

PAGE 11

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For an 16 page Booklet
PAGE 10

Fold

For an 16 page Booklet
PAGE 7

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PAGE 8

Fold

For an 16 page Booklet
PAGE 9

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